



CITY OF
BRIER
ESTD 1965

PUBLIC WORKS APPLICATION

Permit No.: _____

Assoc. Permits.: _____

Instructions for Applicants

Please read and follow all instructions on your application carefully. Most permits require additional permit information such as worksheets, certifications, letters, reports or plans. Refer to the application forms for required information. Staff will not process incomplete applications. See the current Fee Schedule for a complete list of charges, available online. The City of Brier accepts check or cash only.

Permit Type

- | | | |
|---|---|---|
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Sanitary Sewer, Public | <input type="checkbox"/> Side Sewer |
| <input type="checkbox"/> House Moving | <input type="checkbox"/> Sanitary Sewer, Septic * | <input type="checkbox"/> Stormwater Discharge |
| <input type="checkbox"/> Land Disturbing Activity | * Conditional Use Permit Required | <input type="checkbox"/> Stormwater Facility |
| <input type="checkbox"/> Right-of-Way Use | <input type="checkbox"/> Sanitary Sewer, Repair – Major | <input type="checkbox"/> Tree Removal – Major |
| <input type="checkbox"/> Right-of-Way Vacation | <input type="checkbox"/> Sanitary Sewer, Repair – Minor | <input type="checkbox"/> Tree Removal – Minor |

Please Print or Type Legibly

Description of Work:			
Proposed Start Date:		Proposed Completion Date:	
Site Address / Location:			
Subdivision:			Lot No.:
Property Owner(s):			Phone:
Address:			Cell:
City:	State:	Zip:	Fax:
E-Mail:			
Contractor Name:			Phone:
Address:			Cell:
City:	State:	Zip:	Fax:
State Contractor's License No.:		City Business License No.:	
Contact Person, if different:			Phone:
E-Mail:			Cell:
Subcontractor Name:			Phone:
State Contractor's License No.:		City Business License No.:	



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I certify that the information provided in this application, including all attachments, is true and correct to the best of my knowledge and that I am or represent the owner and am acting with the owner's full knowledge and consent. I understand that this application does not constitute approval of permits and/or work to be performed and that...

Initials

_____ ... It is the applicant's responsibility to request required inspections a minimum of twenty four (24) hours in advance at (425) 775-5440.

_____ ... Issuance of a permit does not in any way replace, modify or waive any requirement for the compliance of the proposal with other applicable standards or regulations. It is the responsibility of the owner / applicant to become aware of the requirements of the Brier Municipal Code (BMC). The approval of any plans does not guarantee that all provisions of applicable codes have been met.

_____ ... This permit applies only to the property for which it is approved and is non-transferable.

_____ ... An application may be amended only in writing.

_____ ... Submittal of this application grants city officials the right of entry to the project site during reasonable hours.

_____ ... Items with any typewritten information must be 10-point font or larger to ensure legibility of scanned documents.

_____ ... One original set of City-approved plans and the issued permit shall be on site at all times. Removal, mutilation or concealment of the permit before final approval is punishable by law.

_____ ... By submitting this application, I consent to pay additional inspection costs, if any, and any fees incurred for engineering or outside consultant review.

Signature of Owner/Agent: _____ Date: _____

Please Print Name: _____

FOR CITY USE ONLY			
Received By:		Receive Date:	Deposit Amount: \$
Receipt No.:			
Subtotal	Permit Type	Fees and Charges	
\$	Demolition	Application Fee: \$400. Sewer Capping Fee: \$190	
\$	House Moving	Application Fee: \$375 Pre-Move Inspection Fee: \$130	
\$	Land Disturbing Activity	Plan Review Fee: \$ Permit Fee: \$	
\$	Right-of-Way	Use – Fee per Resolution \$ Vacation – Review Deposit: \$1,250	
\$	Sanitary Sewer	Side Sewer: \$320 Lot Size (SF): Area Charge: Connection Fee (Brier): \$1,875 Connection Fee (AWWD):	
\$	Stormwater	Facility: \$950 Connection: \$1,875 See Building Permit	
\$	Stormwater Discharge	Single-Family: \$125 All Other Uses: \$375	
\$	Telecommunications	Franchise or ROW Use Authorization Deposit: \$2,000	
\$	Telecomm. ROW Use	Use – Fee per Resolution \$	
\$	Tree Removal	Major – \$225 + \$50/Tree: \$ Minor \$125 + \$50/Tree: \$	
\$	Street Cleaning Deposit	Standard: \$615 Other: \$	
Total Fees: \$		Issued By:	Issue Date:
Amount Due: \$		Receipt No.:	
Expiration from Issuance (Days): 30 90 120 180 W/ Permit:			
Financial Guarantees Required Erosion Control: \$ Other: \$			
Protection: \$ Performance: \$ Maintenance: \$			

Revision Date: February 26, 2025



STORMWATER FACILITY PERMIT

Permit No.: _____

Site Address: _____

A **Stormwater Facility Permit** is required for any new stormwater facilities or the expansion of any existing stormwater facilities, or extension of the municipal separate storm sewer system (MS4). An application is complete when it is accompanied by the following items. See Chapter 14.04 BMC for code requirements and definitions.

REQUIRED SUBMITTALS

- ☐ 1. Public Works application form, with original signature(s) and Application Deposit: \$750 plus \$1,500 Connection Charge, if applicable.
- ☐ 2. If constructing a vault or concrete pond, a complete Building Permit application and an electronic copy of the plans (.pdf or CAD).
- ☐ 3. Four (4) sets of detailed plans, designs and calculations for the proposed stormwater facility designed to handle the runoff from streets, sidewalks, and the maximum impervious surface area allowed in the subject property's zone, designed in accordance with the current Department of Ecology Stormwater Management Manual for Western Washington and Chapter 14.04 BMC. The plans and calculations may be separate documents.
- ☐ 4. Four (4) copies of a draft drainage easement per the requirements of BMC 14.04.190(A).
- ☐ 5. Four (4) copies of a draft maintenance covenant per the requirements of BMC 14.04.190(B).
- ☐ 6. A completed Land Disturbing Activity Permit application, including an erosion control and sedimentation control plan, per BMC 14.04.190(C) and Chapter 19.24 BMC.
- ☐ 7. Four (4) copies of a geotechnical analysis prepared and wet-stamped by a licensed geologist or geotechnical engineer, if required by BMC 14.04.190(D).
- ☐ 8. Four (4) copies of an off-site drainage analysis prepared and wet-stamped by a licensed professional engineer in compliance with BMC 14.04.190(E).
- ☐ 9. Four (4) copies of a soils investigation report prepared by a licensed geologist or geotechnical engineer, if required by BMC 14.04.190(F).
- ☐ 10. An itemized estimate prepared by a professional engineer of the cost of all work encompassed by the permit to bring the construction site into compliance with Chapter 14.04 BMC.
- ☐ 11. Proof of liability insurance in compliance with BMC 14.04.230.
- ☐ 12. A completed SEPA application, unless the proposal is categorically exempt from SEPA review.
- ☐ 13. One (1) set of reduced copies (no larger than 11x17") of all plans and oversized documents.

For Staff Use ONLY	
Verified	Waived

NOTES

1. A Stormwater Facility permit is valid for one hundred eighty (180) days from the date of filing, unless such application has been pursued in good faith or a permit has been issued. The City has the authority to grant one or more extensions of up to 180 days each, when requested in writing by the applicant and justifiable cause is demonstrated.
2. Work within the city right-of-way requires a separate Right-of-Way Use Permit.
3. A Street Cleaning deposit is required for any work involving hauling material or other items to or from the subject site.
4. Stormwater facilities must comply with Chapter 14.04 BMC, the currently adopted Washington State Department of Ecology Stormwater Management Manual for Western Washington, and the Puget Sound Partnership and Washington State University Extension Program's Low Impact Development, Technical Guidance Manual for Puget Sound.
5. Construction of stormwater facilities shall comply with the American Public Works Association/Washington State Department of Transportation Standard Specifications for Road, Bridge and Municipal Construction.
6. Performance and maintenance assurance amounts will be established by the City.
7. A Pre-Construction meeting is mandatory prior to beginning any work.